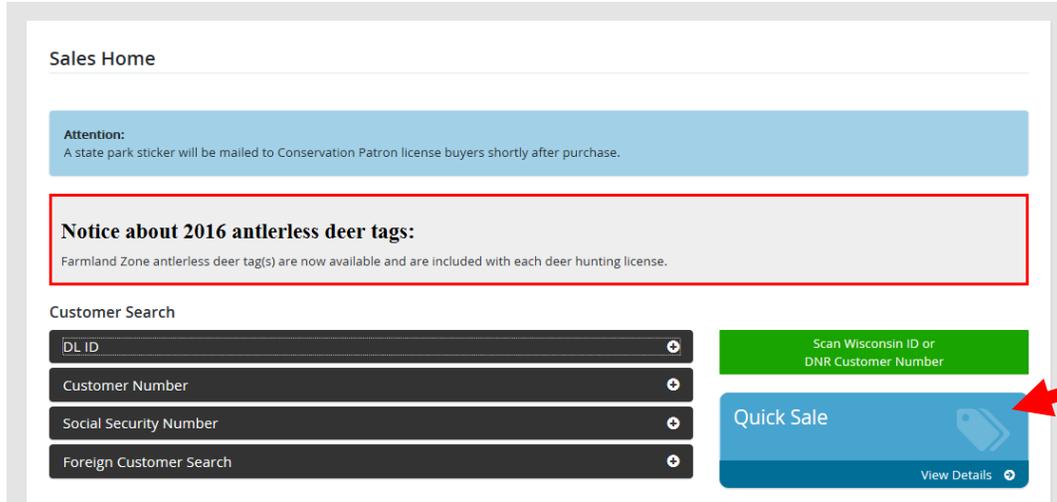


# Heat Exchange Construction Notification

The Heat Exchange Construction Notification will print a permit for a customer that will allow them to construct a geothermal heating and cooling system. Here is a tutorial on how it is done:

1. Select the Quick Sale button on the Sales Home page



The screenshot shows the 'Sales Home' page. It features a blue 'Attention' banner, a grey 'Notice about 2016 antlerless deer tags' box, and a 'Customer Search' section with four input fields: 'DL ID', 'Customer Number', 'Social Security Number', and 'Foreign Customer Search'. To the right, there is a green button for 'Scan Wisconsin ID or DNR Customer Number' and a blue 'Quick Sale' button with a tag icon and a 'View Details' link. A red arrow points to the 'Quick Sale' button.

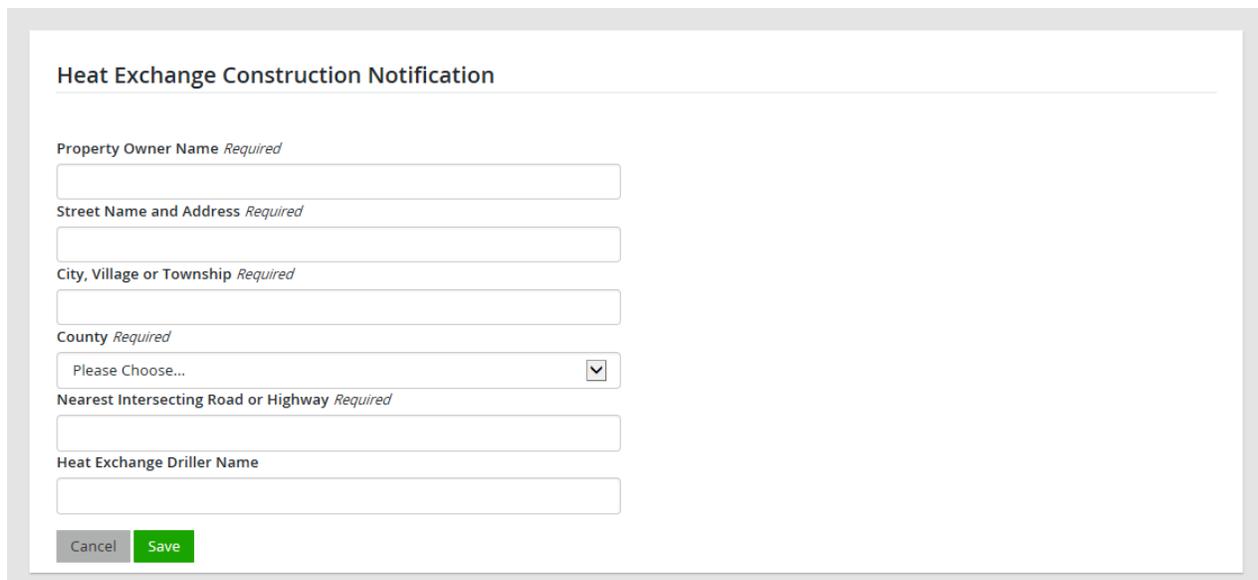
2. Select the Heat Exchange Construction Notification from the Products list, and add to the shopping cart.



The screenshot shows a 'Products' table with three columns: 'Product Name', 'Description', and 'Price'. A red arrow points to the 'Heat Exchange Construction Notification' item.

Product Name	Description	Price
Heat Exchange Construction Notification		\$0.00

3. The customer must then provide the following information on the property owner, location, and driller name. If they cannot provide this information, you cannot sell them the permit at this time. Once finished, select Save, and proceed to checkout. Then print out the Heat Exchange Construction Notification for the customer. There is no fee for this approval.



The screenshot shows the 'Heat Exchange Construction Notification' form. It contains several required fields: 'Property Owner Name', 'Street Name and Address', 'City, Village or Township', 'County' (a dropdown menu), 'Nearest Intersecting Road or Highway', and 'Heat Exchange Driller Name'. At the bottom, there are 'Cancel' and 'Save' buttons.