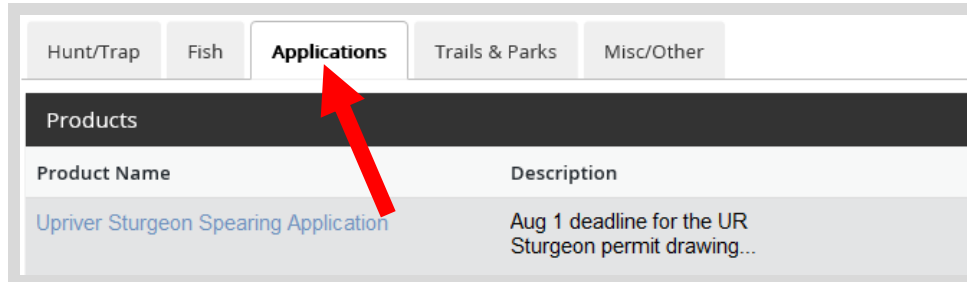


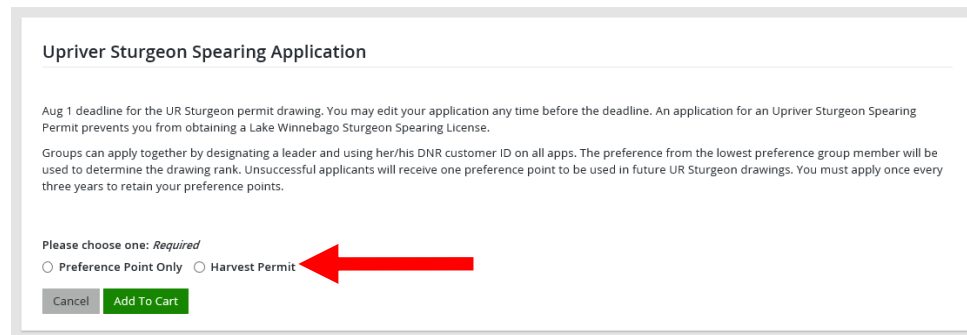
Upriver Sturgeon Spearing Application

The Upriver Sturgeon Application deadline is 11:59pm on August 1. Customers are applying for a permit to spear sturgeon on the Upriver lakes and NOT Lake Winnebago. An application for an Upriver Sturgeon Spearing Permit prevents you from obtaining a Lake Winnebago Sturgeon Spearing license.

- **Customer Catalog.** Select the [Applications](#) tab on the Customer Catalog. Select the [Upriver Sturgeon Spearing Application](#) from the Products list (this product will not show on your screen after August 1).

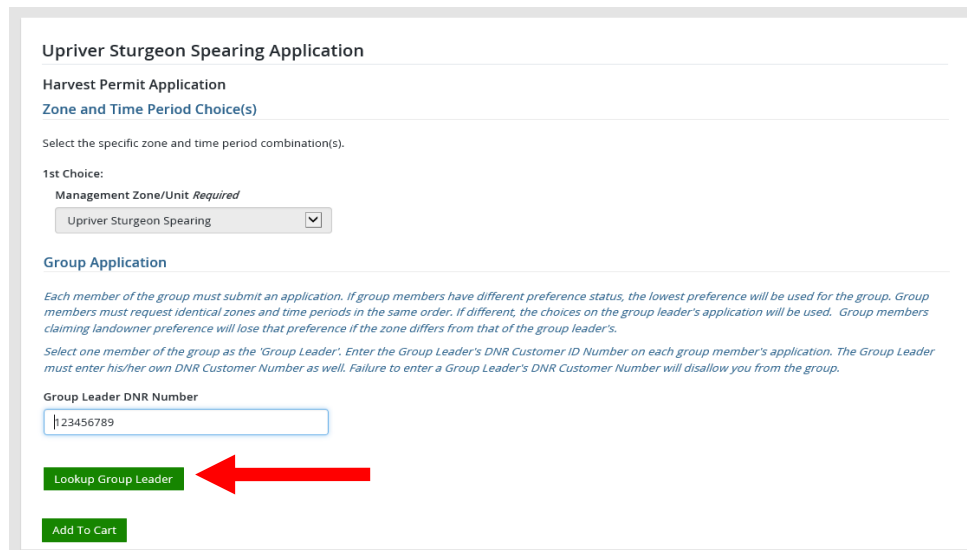


- **Sturgeon Application.** Ask the customer if they wish to apply for a [Preference Point only](#) or [Harvest Permit](#). If you choose preference point only, you will be directed to the shopping cart immediately. If you select Harvest Permit, additional information will be required on the next screen. Select Add to Cart.



A screenshot of a web form titled 'Upriver Sturgeon Spearing Application'. The form contains several paragraphs of text explaining the application process and deadline. Below the text, there is a section titled 'Please choose one: Required' with two radio button options: 'Preference Point Only' and 'Harvest Permit'. A red arrow points to the 'Harvest Permit' option. At the bottom of the form, there are two buttons: 'Cancel' and 'Add To Cart'.

- **Application Choices.** The following screen will only show if you selected Harvest Permit from the previous screen. Read the group application description and add a group leader number if applicable. You will be asked to verify the group leader number by selecting the [Lookup Group Leader](#) button. You will see an indication that the group leader lookup was successful or receive an error message to try again.



A screenshot of a web form titled 'Upriver Sturgeon Spearing Application'. The form is divided into sections. The first section is 'Harvest Permit Application' with a sub-section 'Zone and Time Period Choice(s)'. Below this, there is a dropdown menu for 'Management Zone/Unit Required' with 'Upriver Sturgeon Spearing' selected. The next section is 'Group Application' with a paragraph of text explaining the group application process. Below this, there is a text input field for 'Group Leader DNR Number' with the value '123456789'. A red arrow points to a green button labeled 'Lookup Group Leader'. At the bottom, there is another green button labeled 'Add To Cart'.

- **Shopping Cart.** The next screen will be the shopping cart. Review with the customer and confirm all is correct. Then select Checkout to proceed. Confirm Payment and have the customer sign.

The screenshot displays a 'Shopping Cart' interface. At the top right, there is a link 'Remove all from cart'. The main item in the cart is 'Upriver Sturgeon Spearing Application' with a 'Group Hunt: No' status and a 'Remove' button. Below this, 'Choice 1:' is listed with details: 'Management Zone/Unit: Upriver Sturgeon Spearing', 'Time Period: Upriver Season', and 'Valid From 1/28 - 2/28, 2/28'. A 'Subtotal:' label is positioned at the bottom right of the item area. At the bottom of the cart, there are two green buttons: 'Keep Shopping' and 'Checkout'.

- **Printing** – The system will print a paper receipt showing the customer submitted their application. Ask the customer to review the receipt to make sure they are correct. It is a good idea that they hang on to this receipt as proof of application. They will receive their harvest tag in the mail if they were successful in the drawing.